

Pike County Conservation District
FEE SCHEDULE FOR SERVICES

(Adopted as revised by the Conservation District Board of Directors on January 26, 2009)

100 TITLE:

This resolution is declared as the Pike County Conservation District (District) Fee Schedule for Erosion and Sediment Control and Post Construction Stormwater Management Services.

101 AUTHORITY:

The Pike County Conservation District by authority of Act 217 of 1945 Conservation District Law as amended hereby adopts the Pike County Conservation District Fee Schedule for Erosion and Sediment Control and Post Construction Stormwater Management Services.

102 EFFECTIVE DATE:

This resolution shall become effective for plans received by the District on or after February 1, 2009 and shall remain in effect until modified, amended or rescinded by the Pike County Conservation District Board of Directors.

103 INTENT:

The purpose of this fee schedule is to help defray costs incurred by the District in its delegated administration of the Pennsylvania Department of Environmental Protection (DEP) Erosion and Sediment (E&S) Control and National Pollutant Discharge Elimination System (NPDES) Permit Programs and to promote complete and accurate E&S Control and Post Construction Stormwater Management (PCSM) plan submissions and efficient reviews. It is also the intent of the District to provide an incentive for minimizing earth disturbance during land development, since fees are based on the area of earth disturbance proposed for a given project.

The fees are intended to cover a range of services associated with the processing of NPDES permit applications, their related E&S control and PCSM plans, and E&S plans for all other earth disturbance activities for which a District review is required. Such services include but are not limited to: pre-design and pre-submittal meetings, plan reviews, telephone conferences, review comment/response letters and conferences, preconstruction meetings, site inspections, compliance assistance and administrative support.

104 APPLICABILITY:

- A. The fee schedule will apply whenever an E&S Control Plan, including plan(s) submitted as part of a Chapter 105 General Permit notice or an NPDES Permit application, is submitted to the District for review of whether the plan adequately addresses erosion and sediment pollution control and meets the requirements of DEP's rules and regulations, Chapter 102, Erosion and Sediment Control and the Clean Streams Law. The fee schedule also applies whenever a post construction stormwater management plan is submitted as part of an NPDES Permit for Stormwater Discharges Associated with Construction Activities.
- B. Letters of adequacy for E&S and PCSM plans associated with NPDES permits for Stormwater Discharges Associated with Construction Activities are valid for five (5) years or the life of the permit. Letters of adequacy for all other E&S plans are valid for two (2) years.
- C. An E&S plan for the same tract resubmitted more than two (2) years after the last review of that plan will be considered a new project subject to the provisions of this fee schedule.
- D. Requests to review plans that have been previously approved but to which the applicant has made revisions, will, for the purposes of this fee schedule, be treated as a plan revision.
- E. The Pike County Conservation District shall have the ability to waive fees for minor revisions or corrections to a plan on a case-by-case basis to be determined by the District Manager in consultation with the plan reviewer.

105 WAIVER OF FEES:

Fees are waived for any application filed by a governmental subdivision of the Commonwealth of Pennsylvania and for projects undertaken by grantees in the Dirt & Gravel Road Maintenance Program. Fees may be waived for an application filled under the name of a municipal government. Requests for fee waivers, including justification for such requests, must be submitted in writing to the Conservation District Manager.

A municipal government requesting a fee waiver shall schedule a pre-submittal meeting with District staff to review concept plans for the proposed project. Plan review letters and/or permit recommendations will not be released until the waiver is approved or the fee is received. Waiver of fees *does not* waive or otherwise affect the requirement for E&S Plan development and implementation for such activities.

106 PROCEDURES:

- A. The applicant shall submit one (1) copy of the completed Plan Review Application Form, one (1) copy of the complete site plan, and one (1) copy of the plan narrative for each type of plan submitted for review.
- B. The District will follow plan review time frames established in the most current DEP 102/PCSM Delegation Agreement.
- C. The applicant will be notified in writing of plan adequacy or, alternately, of any plan administrative or technical deficiencies. An assessment of fees required for subsequent resubmission will also be included in the notification.
- D. A \$20.00 charge plus any bank fees assessed to the District will be assessed for any check refused by the bank due to insufficient funds, and the entire application package will be returned to the applicant without the review being performed.
- E. The E&S Plan Review Fee should not be combined with any other state, county, or municipal fee. The canceled check will be the applicant's receipt.
- F. The PCSM Plan Review Fee should be submitted as a separate check and clearly marked as the PCSM Plan Review fee. The canceled check will be the applicant's receipt.
- G. Projects that require a state Erosion and Sediment Control permit or a National Pollution Discharge Elimination System (NPDES) permit will require an additional check in the proper amount for the specific permit filing fee, payable to Pike County Conservation District.

107 FEE SCHEDULE:

- A. The following fee schedule will apply for E&S Plans and PCSM Plans reviewed by the Pike County Conservation District:
 1. For Chapter 105 General Permit-related E&S plans that are not part of a larger development plan, there will be a standard fee of \$75.
 2. For all other earth disturbance activities, including but not limited to residential subdivision, timber harvesting, commercial or industrial development and utility construction, there will be an E&S Plan review fee of \$150 per *disturbed* acre (or fraction thereof) up to 50 acres disturbed, with a minimum fee of \$75. An additional fee of \$75 per disturbed acre will be assessed for all disturbance over 50 acres.
Examples: for .10 disturbed acre (.10x\$150) = \$15 —> use \$75 minimum fee
for 0.65 disturbed acres use: 0.65 x \$150 = \$97.50 fee
for 1.35 disturbed acres use: 1.35 x \$150 = \$202.50 fee
for 35 disturbed acres use: 35 x \$150 = \$5250 fee
for 70 disturbed acres use: (50 x \$150) + (20 x \$75) = \$9000 fee
 3. A separate fee will apply for PSCM plans submitted as part of an NPDES Permit application and reviewed by the District. Fees will be based on the NPDES Permit Application Total Disturbed Area (acres) to be permitted. For PCSM Plans, there will be a review fee of \$150 per disturbed acre or fraction thereof up to 50 acres disturbed. An additional fee of \$75 per disturbed acre will be added for all disturbance over 50 acres.
 4. For phased projects, E&S and PCSM Plans for each phase will be individually subject to the appropriate fee based on the disturbed acreage for that phase.
 5. For multi-county projects, the above fees apply only to those disturbed acres within Pike County.
 5. For each E&S and/or PCSM plan revision submitted for review there will be a charge of 25% of the original plan review fee.
 - 7 For previously approved plans resubmitted with revisions but involving the same original scope of work/earth disturbance there will be a charge of 25% of the original plan review fee.
- B. **NPDES PERMIT FEES:** The above fees for plan reviews will be charged separate from and in addition to the required filing fees for NPDES Permits for Stormwater Discharges Associated with Construction Activities.
- C. **PLAN WITHDRAWAL:** Upon written request by the applicant and approval by the District Manager, a portion of the review fee may be refunded if the applicant withdraws the plan prior to review. No fees are refundable after the district review is underway.